

**COMBINED COMMITTEE OF THE WHOLE / SPECIAL VILLAGE BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD MINUTES
TUESDAY, NOVEMBER 1, 2022**

Call to Order

The Village of Maywood Board of Trustees Special Board Meeting of Tuesday, November 1, 2022 was called to order by Mayor Nathaniel George Booker at 7:01 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Connie Thompkins, Village Deputy Clerk II, the following answered Present: Mayor Nathaniel George Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Lightford, A. Peppers and I. Brandon.
Absent: Trustee M. Jones. There being a Quorum present, the meeting was convened.

Staff Attendance:

LaSondra Banks, Community Engagement Manager
Craig Bronaugh Jr., Fire Chief
James Ellexson, Director of Human Services
Michele Kitch, Business Attraction & Retention Coordinator
James Krischke, Village Manager
Michael Jurusik, Village Attorney
Bill Peterhansen, Village Engineer
Lanya Satchell, Director of Finance
Angela Smith, Director of Community Development
Connie Thompkins, Deputy Clerk II
John West, Director of Public works
Gwaine Dianne Williams, Village Clerk
Theodore Yancy, Deputy Chief of Police

Invocation: Trustee A. Peppers

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of minutes for the Committee of the Whole and the Village Special Board Meeting of the Board of Trustees Tuesday, October 4, 2022.

Motioned by Trustee Brandon and Seconded by Trustee Second to approve.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Jones

Motion Carried

Oaths, Reports, Proclamation, Announcements and Appointments – Mayor Booker made announcements of public interest.

- A. Elements of a Healthy Maywood
- B. Quinn Center Thanksgiving Food Initiative
- C. D89 Education Foundation “Tomorrow Needs Today” Scholarship Dinner.
 - * Mayor Booker gave summaries of Items A through C.
 - * Ms. Banks made various village announcements for bereavements, congratulatory for Al’s Drive-In and Ms. Princess Lange, Maywood Supportive Living currently open, snow removal season (10/31 – 12/30/2022), leaf season and yard waste handouts

Finance Management Report(s):

- A. Financial Analysis for the month ending September 30, 2022.
- B. Financial Report in the amount of \$1,998,743.44.
- C. Village of Maywood Warrant List No. 200531 through October 26, 2022 in the amount of \$2,159,559.28.
- D. Status Report regarding: 2022 Tax Levy information.
 - * Ms. Satchell reported the village is roughly at 42% of the budget for the year.

Village President Report:

- A. Status Report regarding: Proposed Regular Meeting Schedules of the Committee of the Whole of the President and Board of Trustees and the President and Board of Trustees of the Village of Maywood for Calendar Year 2023.
- B. Discussion on National League of Cities Healthy Community Challenge.
- C. Discussion on Illinois Fund.
- D. Discussion on Metropolitan Mayors Caucus – Greenest Region Compact.
- E. Discussion on Tree Lighting Ceremony on Saturday, December 3rd.
- F. Discussion on street naming of Northica Stone.
- G. Discussion on street naming of Eugene Moore.
 - * The Board was in agreement to move forward on Item A and no objections to Items F and G.
- H. Maywood Park District Update. Director Hall gave a PowerPoint presentation.

Motioned by Trustee Brandon and Seconded by Trustee Lightford to approve park equipment only in the amount of \$37,000.

Discussion: None

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Lightford and I. Brandon

Nays: Trustee A. Peppers

Abstain: None

Absent: Trustee M. Jones

Motion Carried

Public Comment by: B. Cole

Village Manager's Report:

- A. Monthly report by Village Manager.
- B. Status Report regarding: Special Use Permit Request for new business "Yours Gaming" (October 25, 2022 Public Hearing before Plan Commission/Zoning Board of Appeals). (See Omnibus 16N).
- C. Status Report regarding: IT Professional Services Contract with Impact Technologies for IT Services. (See Trustee Committee Reports Item 14D).
- D. Status Report regarding: Illinois Department of Transportation Resolutions for Certain Maintenance Projects. No discussion
- E. Status Report regarding: Memo for Construction Pay Requests as shown on the Monthly Financial Report for payment.
 - * No discussion on the above items

Village Attorney Report:

- A. Status Report regarding: 2022 Real Estate Tax Levy process and adoption of Resolution determining Estimated 2022 Tax Levy. (See Omnibus Item 16H).
- B. Status Report regarding: New Labor Agreement with Metropolitan Alliance of Police for Police Patrol Officers (Term: May 1, 2022 to April 30, 2024).
 - * No discussion on Item A and Attorney Jurusik pulled Item B.

Trustee Committee Reports:

- A. Community Policy and Public Safety Committee – No Report
- B. Engagement and Communications Committee – No Report
- C. Fiscal Accountability and Government Transparency Committee:
 - 1. Recommendation regarding: Client Service Agreement (CompCorePro, LLC) with HIPPA Business Associate Agreement regarding medical oversight and coordination of care services to manage Village workers' compensation claims.
 - 2. Recommendation regarding: Proposed increase to all Business License Fees and/or Business Registration Fees with a value less than \$100 be increased to a maximum of \$100.
 - 3. Recommendation regarding: Ratification of the Purchase Agreement for Stryker Medical AED units at a cost of \$5,699.84 (bid waiver required): Stryker Medical AED units are compatible with existing equipment and preferred equipment).
- D. Infrastructure and Sustainability Committee:
 - 1. Resolution Authorizing the Approval and Execution of a Master Services Agreement, Addendum to Agreement, Installment Payment Agreement and Statement of work with Impact Networking, LLC for IT Support Services and Purchase and Maintenance of IT Equipment, with a cover memo dated October 26, 2022 from Klein, Thorpe and Jenkins, Ltd.
- E. Ordinance and Policy Committee:
 - 1. Recommendation regarding: Code Amendment Ordinance regarding update to Business Regulations and Zoning Regulations and to create a combined Liquor Commission/Tobacco-Cigar-Hookah-Cannabis Commission. (See Omnibus 16M).

F. Planning and Development Committee:

1. Recommendation regarding: Temporary 180-Day Moratorium regarding location, development, installation, construction, licensing and operating of new barber shops, hair salons, nail shops, special event spaces, tobacco shops and fast-food restaurants in the Village of Maywood. (See New Business Items 17A and 17B).
2. Recommendation regarding: Adding a new Community Development/GIS Assistant position within the Community Development Department for Fiscal Year 2022 – 2023 with a start date in First Quarter of 2023 (Budget amendment required).
3. Recommendation regarding: consensus on creating an RDA between Exclusive Lounge, Inc. and the Village of Maywood.

SPECIAL VILLAGE BOARD MEETING AGENDA ITEMS

Omnibus Items:

Motioned by Trustee Reyes-Plummer and seconded by Trustee Sanchez to approve Omnibus Items A thru O.

A. Motion to Approve the Monthly Financial Report in the amount of \$1,998,743.44. **B.** Motion to Approve Warrant List #200531 dated October 26, 2022 in the amount of \$2,159,559.28. **C.** Motion to Approve Village Waiver in the amount of \$13,109.79 for the real property located at 2128 South 10th Avenue, Maywood, Illinois to allow a Tax Deed Title transfer to the Cook County Land Bank. **D.** Motion to Approve a new Community Development/GIS Assistant Position within the Community Development Department for Fiscal Year 2022 – 2023 with a start date in First Quarter of 2023, subject to budget amendment ordinance being approved by the Village Board. **E.** Motion to Ratify Approval and Execution of the Purchase Agreement with Stryker Medical for AED units at a cost of \$5,699.84 with a bid waiver (Stryker Medical AED units are compatible with existing AED equipment and is the equipment preferred by the Maywood Fire Department). **F.** Resolution Approving the Regular Meeting Schedules of the Committee of the Whole of the President and Board of Trustees and the President and Board of Trustees of the Village of Maywood for Calendar Year 2023 with Meeting Calendar Year 2023 attached as Exhibit "A". **G.** Resolution Authorizing the Approval and Execution of a Client Service Agreement for the Performance of Electronic Management of Workers' Compensation Claims between the Village of Maywood and CompCorePro, LLC with Client Service Agreement (CompCorePro) and its HIPPA Business Associate Agreement (Exhibit "A" to the Resolution). **H.** Resolution determining the Estimated Village of Maywood Real Estate Tax Levy for Year 2022. **I.** Approval of Illinois Department of Transportation Resolutions for Certain Maintenance Projects, with a cover memo dated October 26, 2022 from Village Engineer (Hancock Engineer). **J.** Ordinance Approving Change Order Number 1 to the Construction Contract with Swallow Construction Corporation for the First Avenue Water Main Improvements Project and Authorizing the Expenditure of Madison Street/5th Avenue TIF District Funds to pay for Such Change Order Work.

K. Ordinance Approving a Special Use for an Indoor Recreation Facility Use at 1115 Madison Street – Garron/Yours Gaming LLC. **L.** Ordinance Amending Annual Business License Fees at Section 110.01 (Licenses Required), Section 110.13 (Fees) and Section 110.18 (Registration of Business) of Chapter 110 (Business Licenses) of Title Xi (Business Regulations) of the Maywood Village Code. **M.** Ordinance Amending Chapters 116 (Tobacco), 117 (Alcoholic Beverages) and 129 (Cannabis Business Establishments) of the Maywood Village Code and Adding Chapter 129(B) (Joint Commission for Tobacco & Cannabis Regulation and Licensing) to Create a Joint Commission for Tobacco & Cannabis Regulation and Licensing. **N.** Resolution for Street Sign Designation for Northica H. Stone. **O.** Resolution for Street Sign Designation for Eugene “Gene” Moore.

Ayes: Mayor Booker, Trustees A. Sanchez, S. Reyes-Plummer, M. Lightford, A. Peppers and I. Brandon

Nays: None

Abstain: None

Absent: Trustee M. Jones

Motion Carried

New Business Items:

- A. Agenda for November 1, 2022 Public Hearing concerning a Temporary 180-day Moratorium regarding the location, development, installation, construction, licensing and operation of new barber shops, hair salons, nail shops, special event spaces, tobacco shops and fast-food restaurants in the Village of Maywood.
1. Draft Ordinance to establish a Temporary 180-day Moratorium regarding the location, development, installation, construction, licensing and operation of new barber shops, hair salons, nail shops, special event spaces, tobacco shops and fast-food restaurants in the Village of Maywood.
 2. Notice of Public Hearing to consider a Temporary 180-day Moratorium regarding the location, development, installation, construction, licensing and operation of new barber shops, hair salons, nail shops, special event spaces, tobacco shops and fast-food restaurants in the Village of Maywood.
 3. Cover memo dated October 26, 2022 by Klein, Thorpe and Jenkins, Ltd. KTJ
- B. Consideration and Action on: an Ordinance to establish a Temporary 180-Day Moratorium regarding the location, development, installation, construction, licensing and operation of new barber shops, hair salons, nail shops, special event spaces, tobacco shops and fast-food restaurants in the Village of Maywood.
- * Please refer to Public Hearing Minutes regarding for action taken.

Old Business Items: None

Board of Trustees Comments: None

Closed Meeting Session:


Motioned by Trustee Brandon and Seconded by Trustee Lightford to recess into Closed Session for the purposes of discussing:

- A. Pending Litigation (5 ILCS 120/2(c)(11)).
- B. Probable and Imminent Litigation (5 ILCS 120/2(c)(11)).
- C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)).
- D. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(11)).

Adjournment: Motioned by Trustee Sanchez and Seconded by Trustee Reyes-Plummer to adjourn the Combined Committee of the Whole and the Special Village Board Meeting at 10:58 p.m. with a roll call of the Board.



Nathaniel George Booker, Mayor



Gwaine Dianne Williams, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Manager, James Krischke
Village Clerk, Gwaine Dianne Williams